

Assessment, Recording and Reporting

Assessment is an essential part of the learning and teaching process. Our class teachers make sure that children make progress at their own rate of learning and provide appropriate teaching across all areas of the primary curriculum. In order to assess this progress, class teachers carry out a programme of continuous assessment. This includes ongoing professional judgement as well as more formal testing. As part of the assessment process in Pentland, some Standardised Tests in Maths and Language are carried out and results are used to track improvement. Other assessment practices take account of children's different learning styles and actively involve them in assessing their own and others' work against agreed criteria. Parents are encouraged to contact the school if they have any concerns about their child's progress in order that full discussion may take place.

Immediately upon receiving word from the allocation meeting identifying pupils to receive a place, a detailed assessment of the pupil's needs is started. Forms are sent to all agencies and professionals involved with the pupil requesting detailed information to be made available and before the preadmission meeting which will be convened when a place is available. A detailed analysis of ability and presenting needs is made at the pre-admission meeting before a decision is taken to accept any placement request.

When a pupil has been accepted for admission and a place is available, the sending school will be asked to forward and discuss the pupil's work. All pupils will initially be assessed by the D.H.T. or P.T. All assessments made will be recorded by in an assessment folder and discussed fully with the receiving class teacher.

Outcomes of a pupils' assessment and progress will be reported to parents at a post placement meeting which will take place 6-8 weeks after admission and thereafter at least every 6 months at bi-annual reviews. Parents will be provided with review reports and minutes of every review meeting. Parents will also receive weekly written progress reports.

In June, parents will receive a full report on their detailing progress in all curricular areas including personal, social and emotional development. Parents will have an opportunity to meet with teachers to discuss progress and be involved in setting and reviewing their child's targets in their additional support plan.

For more information on Assessment please click [here](#).